

MACON-BIBB COUNTY BOARD OF TAX ASSESSORS

June 11, 2025

Regular Board Meeting Minutes

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OFFICIAL RECORDS OF THE MINUTES MARKED THIS DATE ARE ON  
FILE IN THE TAX ASSESSORS' OFFICE  
AND ENCOMPASS THE FULL MINUTES OF THIS MEETING

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The regular meeting of the Macon-Bibb County Board of Tax Assessors was held in the Board Room of the Tax Assessors Office on June 11, 2025, at 2:00 p.m.

Board Members Present: George Thomas, Chairman, Jim Davis, Vice Chairman, Leigh Ann Junod, Jonathan Alderman and Yvonne Holmes, Assessors

Board Members Absent: None.

Board Attorney: Rick Epps, James, Bates, Brannan, & Groover

Administrative Personnel Present: Andrea Crutchfield, Chief Appraiser; Jody Claborn, Deputy Chief Appraiser

Administrative Personnel Absent: Anna Stanfield, Board Secretary - Vacation

Staff: Kema Bishop, Residential Supervisor

Media: None

Observers: None

Call to Order by the Chairman: The Chairman called the regular meeting of the Macon-Bibb County Board of Tax Assessors to order at 2:00 p.m.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Approval of minutes for the meeting of May 28, 2025.

Mr. Thomas presented this item.

Mr. Alderman made the motion to approve the meeting minutes.

Ms. Holmes seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Davis, Ms. Junod, Mr. Alderman and Ms. Holmes

No –  
Abstain –  
Absent –

Mr. Thomas declared the motion carried.

#### CHIEF APPRAISER'S REPORT

1. 2025 Appeal Update - Ms. Crutchfield gave an update on the 2025 Appeals. There has been a total of 163 appeals as of today. There are currently 107 active appeals, 37 thirty-day notices, 18 no change, and 2 resolved appeals.
2. 2025 Personal Property Change of Assessment- Ms. Crutchfield presented the Board with the approval of the 2025 Personal Property Change of Assessment list, Personal Property exempt digest.
3. Ms. Crutchfield provided the Board with the request for approval to mail 3,222 Personal Property Assessment Notices on June 13, 2025.

#### Approval of the 2025 Personal Property Change of Assessment Notices, and Exempt Digest

Mr. Thomas presented this item.

Mr. Davis made the motion to approve the 2025 Personal Property Change of Assessment Notices, and Exempt Digest.

Mr. Alderman seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Davis, Mr. Alderman, Ms. Junod and Ms. Holmes

No –

Abstain –

Absent –

Mr. Thomas Declared the motion carried.

Authorization for Mailing 2025 Personal Property Notices

Mr. Thomas presented this item.

Mr. Davis made the motion to authorize the mailing of the 2025 Personal Property Change of Assessment Notices.

Mr. Alderman seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Davis, Mr. Alderman, Ms. Junod and Ms. Holmes

No –

Abstain –

Absent –

Mr. Thomas declared the motion carried.

- A. Residential Division—Ms. Bishop gave an updated report on the Residential Division. Currently, the staff is assisting taxpayers via phone and in office walk-ins. They have been working on appeals, new construction, and neighborhood reviews. They have received 114 appeals as of June 10th. There are 28 thirty-day notices and 17 certified to BOE for today's meeting. There are currently 68 active appeals remaining to be reviewed and processed.
- B. Commercial Division – Mr. Claborn gave an updated report on the Commercial Division. The Commercial Division has received 45 Commercial appeals to date. There are 37 active appeals and 8 thirty-day notices for today's meeting. The Commercial Division is currently working on completing field work for any appeals and for the 1/3 parcel reviews throughout the county. This includes commercial, industrial and exempt properties. There are currently 33 permits for 2025 for review.
- C. Personal Property — Ms. Crutchfield gave an updated report for the Personal Property Division. They have received 3,996 Personal Property returns to date and all have been processed. The 2025 Personal Property Change of Assessment list and Exempt Digest is included in today's meeting for approval. The approval to mail 3,222 Personal Property assessment notices on 6.13.25 is also included in today's meeting. Last year there were 4,210 assessment notices mailed. There are Freeport Approvals (118) and Denials (2) on today's consent agenda.

MOTION TO APPROVE CONSENT AGENDA

Vote to approve the Consent Agenda June 11, 2025

Mr. Thomas presented this item.

Mr. Alderman made the motion to approve the Consent Agenda.

Ms. Holmes seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Davis, Mr. Alderman Ms. Junod, and Ms. Holmes

No –

Abstain –

Absent –

Mr. Thomas declared the motion carried.

#### MISCELLANEOUS ITEMS

There was a general discussion regarding office salaries and a pizza party that will be given by the Board on July 10, 2025.

#### LEGAL MATTERS

None.

#### EXEMPTION REQUESTS

None.

#### HOMESTEAD EXEMPTIONS

None.

#### EDUCATION

None.

#### SCHEDULING OF MEETINGS

The next meetings are scheduled for June 25<sup>th</sup>; July 9<sup>th</sup> and 30<sup>th</sup>; August 13<sup>th</sup> at 2:00 p.m.

#### POLICIES & PROCEDURES

None.

#### Motion to Adjourn

Mr. Thomas presented this item.

Ms. Junod made the motion to adjourn the meeting at 2:24 p.m.

Mr. Alderman seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Davis, Mr. Alderman, Ms. Junod and Ms. Holmes

No –  
Abstain –  
Absent –

Mr. Thomas declared the motion carried.

Respectfully Submitted:

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Anna Stanfield  
Board Secretary