

MACON-BIBB COUNTY BOARD OF TAX ASSESSORS
November 8, 2023
Regular Board Meeting
Minutes

OFFICIAL RECORDS OF THE MINUTES MARKED THIS DATE ARE ON
FILE IN THE TAX ASSESSORS OFFICE
AND ENCOMPASS THE FULL MINUTES OF THIS MEETING

The regular meeting of the Macon-Bibb County Board of Tax Assessors was held at the Board Room of the Tax Assessors Office on November 8, 2023, at 2:00 p.m.

Board Members Present: Jean Hagood, Chairman; George Thomas, Vice-Chairman; Jonathan Alderman, Jim Davis, & Yvonne Holmes, Assessors

Board Members Absent: None

Board Attorney: Lauren Schultz; James, Bates, Brannan, & Groover

Administrative Personnel Present: Andrea Crutchfield, Chief Appraiser; Jody Claborn, Deputy Chief Appraiser; Kema Bishop, Appraisal Manager, Residential

Administrative Personnel Absent: None

Staff: Jennifer Mitchell, Board Secretary, Appraiser I

Media: None

Observers: None

Call to Order by the Chairman: The Chairman called the regular meeting of the Macon-Bibb County Board of Tax Assessors to order at 2:00 p.m.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Approval of minutes for the meeting of October 25, 2023.

Ms. Hagood presented this item.

Ms. Holmes made the motion to approve the meeting minutes.

Mr. Thomas seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes
No –
Abstain –
Absent –

Ms. Hagood declared the motion carried.

CHIEF APPRAISER’S REPORT

1. 2023 Appeal Update – Ms. Crutchfield gave an update on the 2023 appeals. They are 31% complete.
2. Request to change the date of the next BOA meeting – Ms. Crutchfield requested to change the date of the next BOA meeting from November 22nd to November 29th at 10:00 a.m. due to the Thanksgiving holiday. The Board agreed on the date and time. The meeting will be a Special Called Meeting.
3. Reports from Managers:
 - A. Residential Division—Ms. Bishop gave an updated report on the Residential Division. Appeals, neighborhood reviews, permits, and BOE’s are being worked by the staff. There are two BOE hearings scheduled in November. They have 1,902 permits for 2023. There were 1,398 permits this time last year. The Residential Division has (101) 30-day notices for this meeting and 69 certified to BOE. They have 1 withdrawal for a total of 102 residential withdrawals. There are approximately 638 active residential appeals remaining not including two arbitration and one hearing officer.
 - B. Commercial Division – Mr. Claborn gave an updated report on the Commercial Division. They have certified 51 appeals to the BOE and sent 30-day letters on 28 parcels, 67 certified to hearing officer, 66 resolved, and 68 withdrawals. They have 471 active appeals left at this time. They are preparing to start the end of the year permit reviews and start the change detection reviews.
 - C. Personal Property — Ms. Crutchfield gave an updated report for the Personal Property Division. They currently have 37 active Business, Boat, & Airplane appeals, and 1 vehicle appeal. They have 2 certified to BOE, (3) 45-day notice, and 3 ACO’s.

MOTION TO APPROVE CONSENT AGENDA

Vote to approve the Consent Agenda November 8, 2023

Ms. Hagood presented this item.

Mr. Thomas made the motion to approve the Consent Agenda.

Mr. Davis seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes
No –
Abstain –
Absent –

Ms. Hagood declared the motion carried.

MISCELLANEOUS ITEMS

The Macon-Bibb Tax Assessors Office will hold their Christmas party on December 21st at the Lake Tobesofkee Claystone Pavilion. Ms. Hagood gave an update on the meeting she had with Mayor Lester Miller and Dr. Keith Moffett on the salary inequities within the Tax Assessors Office.

EXEMPTION REQUESTS

None.

HOMESTEAD EXEMPTIONS

Vote to approve the 3 Homestead Exemptions for 11.8.23 (See attached list included with meeting minutes)

Ms. Hagood presented this item.

Ms. Holmes made the motion to approve the Homestead Exemptions.

Mr. Alderman seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes
No –
Abstain –
Absent –

Ms. Hagood declared the motion carried.

EDUCATION

None.

SCHEDULING OF MEETINGS

The next meetings are scheduled for November 29th at 10:00 a.m. & December 13th at 2:00 p.m.

POLICIES & PROCEDURES

None.

Motion to Adjourn

Ms. Hagood presented this item.

Mr. Thomas made the motion to adjourn the meeting at 2:45 p.m.

Mr. Alderman seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes

No –

Abstain –

Absent –

Ms. Hagood declared the motion carried.

Respectfully Submitted:

Jennifer Mitchell
Residential Appraiser I / Admin Assistant /
Board Secretary