

MACON-BIBB COUNTY BOARD OF TAX ASSESSORS  
May 25, 2023  
Special Called Board Meeting  
Minutes

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OFFICIAL RECORDS OF THE MINUTES MARKED THIS DATE ARE ON  
FILE IN THE TAX ASSESSORS OFFICE  
AND ENCOMPASS THE FULL MINUTES OF THIS MEETING

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The special called meeting of the Macon-Bibb County Board of Tax Assessors was held at the Tax Assessors Office on May 25, 2023 at 3:00 p.m.

Board Members Present: Jean Hagood, Chairman; George Thomas, Vice-Chairman; Jonathan Alderman, Jim Davis, and Yvonne Holmes, Assessors

Board Members Absent: None

Board Attorney: Lauren Schultz; James, Bates, Brannon & Groover

Administrative Personnel Present: Andrea Crutchfield, Chief Appraiser

Staff: Jennifer Mitchell, Board Secretary, Appraiser I

Media: None

Observers: None

Call to Order by the Chairman: The Chairman called the special called meeting of the Macon-Bibb County Board of Tax Assessors to order at 3:11 p.m.

CHIEF APPRAISER'S REPORT

1. 2023 Sales Ratios – Ms. Crutchfield provided the Board the 2023 sales ratio study. Mr. Davis stated these were the best ratios he had ever seen.
2. 2023 Consolidation Report – Ms. Crutchfield advised she will have the 2023 Consolidation sheet for the Board to review at the next meeting.
3. 2023 Digest Analysis – Ms. Crutchfield advised the overall digest increase was about 18%.
4. Approval of the 2023 Real Property Cost Tables and Schedules, Change of Assessment Notices, and Exempt Digest – Ms. Crutchfield presented the Board the 2023 Real Property Cost Tables and Schedules, Change of Assessment Notices, and Exempt Digest to be approved. These are available to view in the Tax Assessor's Office.

Approval of the 2023 Real Property Cost Tables and Schedules, Change of Assessment Notices, and Exempt Digest

Ms. Hagood presented this item.

Mr. Thomas made the motion to approve the 2023 Real Property Cost Tables and Schedules, Change of Assessment Notices, and Exempt Digest.

Mr. Davis seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes  
No –  
Abstain –  
Absent –

Ms. Hagood declared the motion carried.

5. Press Release – Ms. Crutchfield provided the Board with a copy of the Press Release that will notify the public that the 2023 Annual Assessment Notices will be mailed on May 26, 2023. The Press Release is attached to the meeting minutes.

Approval of the 2023 Press Release

Ms. Hagood presented this item.

Ms. Holmes made the motion to approve the 2023 Press Release.

Mr. Alderman seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes  
No –  
Abstain –  
Absent –

Ms. Hagood declared the motion carried.

6. Letter to Tax Commissioner to submit the 2023 Tax Digest – Ms. Crutchfield presented the Board the letter being sent to the Tax Commissioner, Wade McCord, to turn over the 2023 Tax Digest. See attached letter.

Approval of the letter to Tax Commissioner to submit the 2023 Tax Digest

Ms. Hagood presented this item.

Mr. Thomas made the motion to approve the letter being sent to the Tax Commissioner to submit the 2023 Tax Digest.

Mr. Alderman seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes  
No –  
Abstain –  
Absent –

Ms. Hagood declared the motion carried.

AUTHORIZATION FOR MAILING NOTICES

Ms. Hagood presented this item.

Mr. Davis made the motion to authorize the mailing of the Real Property Change of Assessment Notices.

Mr. Alderman seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes  
No –  
Abstain –  
Absent –

Ms. Hagood declared the motion carried.

Motion to Adjourn

Ms. Hagood presented this item.

Mr. Thomas made the motion to adjourn the meeting at 3:37 p.m.

Mr. Alderman seconded the motion.

Ms. Hagood called for the vote. The votes were:

Aye – Ms. Hagood, Mr. Thomas, Mr. Alderman, Mr. Davis, and Ms. Holmes  
No –  
Abstain –  
Absent –

Ms. Hagood declared the motion carried.

Respectfully Submitted:

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Jennifer Mitchell  
Residential Appraiser I / Admin Assistant/  
Board Secretary