

MACON-BIBB COUNTY BOARD OF TAX ASSESSORS
June 28, 2023
Regular Board Meeting
Minutes

OFFICIAL RECORDS OF THE MINUTES MARKED THIS DATE ARE ON
FILE IN THE TAX ASSESSORS OFFICE
AND ENCOMPASS THE FULL MINUTES OF THIS MEETING

The regular meeting of the Macon-Bibb County Board of Tax Assessors was held at the Board Room of the Tax Assessors Office on June 28, 2023, at 2:00 p.m.

Board Members Present: George Thomas, Vice-Chairman; Jonathan Alderman, and Jim Davis, Assessors

Board Members Absent: Jean Hagood (Vacation), Yvonne Holmes (Course I)

Board Attorney: Lauren Schultz & Christina Ling; James, Bates, Brannan, & Groover

Administrative Personnel Present: Andrea Crutchfield, Chief Appraiser; Jody Claborn, Deputy Chief Appraiser; Kema Bishop, Appraisal Manager, Residential

Administrative Personnel Absent: None

Staff: Jennifer Mitchell, Board Secretary, Appraiser I

Media: None

Observers: None

Call to Order by the Chairman: The Vice-Chairman called the regular meeting of the Macon-Bibb County Board of Tax Assessors to order at 2:19 p.m.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Approval of minutes for the meeting of June 14th, 2023.

Mr. Thomas presented this item.

Mr. Davis made the motion to approve the meeting minutes.

Mr. Alderman seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Alderman, and Mr. Davis
No –
Abstain –
Absent – Ms. Hagood and Ms. Holmes

Mr. Thomas declared the motion carried.

CHIEF APPRAISER’S REPORT

1. 2023 Appeal Update – Ms. Crutchfield gave an update on the 2023 Appeals. There are 803 appeals as of 6.28.23.
2. Reports from Managers:
 - A. Residential Division—Ms. Bishop gave an updated report on the Residential Division. The staff has been assisting taxpayers on the phone and in person. Appeal and homesteaded returned mail are being reviewed in the field. The staff is also working on appeals that do not have to be field reviewed. There are 851 permits for 2023. This does not include May or June permits. There were 1,184 permits this time last year. As of June 26th, the Residential Division received 520 residential appeals. They had 714 appeals this time last year. There are currently 474 active appeals, (18) 30-day letters, and 11 certified to the BOE.
 - B. Commercial Division – Mr. Claborn gave an updated report on the Commercial Division. They have received 126 appeals with 6 of those appeals being worked, (5) 30-day letters, 1 certified to the BOE, and 3 Hearing Officers for review. The commercial Division has completed 39 field reviews since the last meeting. They have been busy answering questions from taxpayers both in the office and on the phone. This includes providing information on the pricing of the parcels. They are requesting information on any appeals as necessary.
 - C. Personal Property — Ms. Crutchfield gave an updated report on the Personal Property Division. There are 3 Homestead Applications being submitted for approval. They currently have 25 Business, Boat, & Airplane appeals, and 5 vehicle appeals. They also have (6) 30-day notices and (6) certified to the BOE.

MOTION TO APPROVE CONSENT AGENDA

Vote to approve the Consent Agenda June 28, 2023

Mr. Thomas presented this item.

Mr. Davis made the motion to approve the Consent Agenda.

Mr. Alderman seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Alderman, and Mr. Davis
No –
Abstain –
Absent – Ms. Hagood and Ms. Holmes

Mr. Thomas declared the motion carried.

MISCELLANEOUS ITEMS

None.

EXEMPTION REQUESTS

None.

HOMESTEAD EXEMPTIONS

Vote to approve the 3 Homestead Exemptions for 6.28.23 (See attached list included with meeting minutes)

Mr. Thomas presented this item.

Mr. Alderman made the motion to approve the Homestead Exemptions.

Mr. Davis seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Alderman, and Mr. Davis,
No –
Abstain –
Absent – Ms. Hagood and Ms. Holmes

Mr. Thomas declared the motion carried.

EDUCATION

Ms. Holmes is attending class in Calhoun, GA this week.

SCHEDULING OF MEETINGS

The next meetings are scheduled for July 12th & 26th and August 9th & 23rd at 2:00 p.m.

POLICIES & PROCEDURES

None.

Motion to Adjourn

Mr. Thomas presented this item.

Mr. Davis made the motion to adjourn the meeting at 2:30 p.m.

Mr. Alderman seconded the motion.

Mr. Thomas called for the vote. The votes were:

Aye – Mr. Thomas, Mr. Alderman, and Mr. Davis

No –

Abstain –

Absent – Ms. Hagood and Ms. Holmes

Mr. Thomas declared the motion carried.

Respectfully Submitted:

Jennifer Mitchell
Residential Appraiser I / Admin Assistant /
Board Secretary